

EXHIBIT 13-G

CALCULATION OF CDBG FUNDS USED TO BENEFIT LOW AND MODERATE INCOME (LMI) HOUSEHOLDS AND CITATION OF NATIONAL CDBG OBJECTIVES

Grantees should use the attached form (page13-G.3) to document compliance with two important CDBG requirements:

- (a) benefit to low and moderate income persons; and
- (b) national objectives.

A. Benefit to Low and Moderate Income Persons

The calculation of benefit to low and moderate income households or persons is a two-stage process.

First, the percentage of benefit to low and moderate income households or persons must be calculated for each activity.

Second, these percentages must be applied to the CDBG funds expended for each activity to get the total number of dollars that benefited low and moderate income households or persons.

Each step in the calculation is described below. Applicants should use the form on page 13-G.3 to describe the total CDBG dollar and percentage benefit that resulted from their projects. **Households, persons or jobs** may be used as the basis for the calculation -- as long as the method selected is **consistent** throughout.

1. In Column A, describe the activity by name, for example, "Housing Rehabilitation." (Do *not* include *administrative* activities -- the activities should be the same as those shown on the appropriate category of the *Activity Key* on *Exhibit 13-B*.)
2. In Column B, show the total number of households (or persons) that the activity served or the total number of fulltime equivalent (FTE) jobs created or retained.
3. In Column C, show the number of low and moderate income households (or persons) served by the activity or the number of jobs created or retained.
4. In Column D, show the percentage of low and moderate income households (or persons) served by the activity. (This is derived by dividing the number in Column C by the number in Column B for that activity.)

5. In Column *E*, show the total amount of CDBG funds expended for the activity.
6. In Column *F*, show the total amount of those funds that were used to benefit low and moderate income households (or persons). (This is derived by multiplying Column *E* by the percentage in Column *D*.)
7. At the bottom of Column E, show the total amount of **non-administrative** CDBG funds used (by adding up the CDBG funds expended for each activity).
8. At the bottom of Column F, show the total amount of funds that were used to benefit low and moderate income households (or persons) -- by adding up the amount of funds that benefited low and moderate income households for each activity.
9. Determine the Overall Percent Benefit to Low and Moderate Income Households (or Persons) -- by dividing the total of Column F by the total of Column E -- in order to get the total CDBG project benefit to low and moderate income households or persons expressed as a percentage. Include the percentage at the bottom of the form -- at line H.

B. National Objectives

The Housing and Community Development Act of 1974 requires all CDBG grantees to declare which of the three national objectives for the CDBG program was served by each activity proposed. In Column G ("NATIONAL OBJECTIVE SERVED") on the attached form, please enter, for each one of the following (***L/M***, ***S/B*** or ***URG***):

Enter "***L/M***" if the activity principally benefited persons of low and moderate income. ***L/M*** includes:

- LMA**: Low/mod area benefit -- the service area identified for activities is primarily made up of low and moderate income households; *or*
- LMC**: Low/mod limited clientele benefit -- activities benefit a limited clientele, at least 51% of which are low and moderate income; *or*
- LMH**: Low/mod housing benefit -- activities that are carried out for the purpose of providing or improving permanent residential structures which will be occupied by low and moderate income households; *or*
- LMJ**: Low/mod job creation/retention: activities designed to create or retain permanent jobs, at least 51% of which will involve the employment of low and moderate income persons; *or*
- LMJFI**: Low/mod job creation/retention, public facility/improvement benefit -- activities where a public facility/improvement is undertaken principally for the benefit of one or more businesses that will result in the creation/retention of jobs.

Enter “S/B” if the activity principally eliminated slum and blight. S/B includes:

SBA: Slum/blight area benefit: activities that address the prevention or elimination of slum and blight in a designated area; or

SBS: Slum/blight spot basis: activities that address condition of blight or physical decay on a spot basis not located in a slum/blight area.

Enter “URG” for **Urgent Need:** activities that are designed to alleviate existing conditions of recent origin that pose a serious/immediate threat to the health/welfare of the community, and the grantee is unable to finance the activity on its own nor are other funds available.

**CALCULATION OF CDBG FUNDS BENEFITING LOW AND MODERATE (LMI) INCOME HOUSEHOLDS
AND
CITATION OF NATIONAL OBJECTIVES**

A	B	C	D	E	F	G
ACTIVITY DESCRIPTION (Do not include Administrative Activities)	# OF JOBS CREATED OR RETAINED --- Or --- # OF HOUSEHOLDS (or PERSONS) THIS ACTIVITY SERVED	# OF JOBS CREATED OR RETAINED --- Or --- # OF LMI HOUSEHOLDS (or PERSONS) THIS ACTIVITY SERVED	% OF LMI HOUSEHOLDS (or PERSONS) THIS ACTIVITY SERVED	AMOUNT OF CDBG FUNDS FOR THIS ACTIVITY	AMOUNT OF CDBG FUNDS BENEFITING LMI HOUSEHOLDS (or PERSONS)	NATIONAL CDBG OBJECTIVE SERVED
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
				TOTAL \$	TOTAL \$	

H.
OVERALL PERCENT BENEFIT TO LOW AND MODERATE INCOME HOUSEHOLDS/PERSONS = $\frac{\text{Total, Column F}}{\text{Total, Column E}}$ = _____ %